Employee account registration

1. User clicks “Sign Up”.
2. System displays form.
3. User fills out necessary fields.
4. User clicks “Sign Up”.
5. Systems validates data.
6. If valid, redirect to success message.
7. Else, display error message on top of page

Log in

1. User inputs username and password.
2. User clicks “Log In”.
3. Systems validates data.
4. If valid, system redirects to home page.
5. Else, system displays error message.

Change account settings

1. User clicks “Settings” button.
2. System displays user information and “Edit Account” button.
3. User clicks “Edit Account” button.
4. System displays form.
5. User modifies fields.
6. User clicks “Save”.

Add Payable

1. User clicks “Add Payable” button.
2. System displays form.
3. User fills out necessary fields.
4. User clicks “Finish” button.
5. System validates data.
6. If valid, system displays success message.
7. Else, system displays error message on top of form. Go back to step 3.

Add Receivable

1. User clicks “Add Receivable” button.
2. System displays form.
3. User fills out necessary fields.
4. User clicks “Finish” button.
5. System validates data.
   1. If valid, system displays success message.
   2. Else, system displays error message on top of form. Go back to step 3.

View debts

1. User opens home page.
2. System displays debts according to due date (overdue, due this week, due next week, etc.).

Generate summary report (receivable/payable)

1. User clicks “Generate Summary Report” button (Receivables or Payables).
2. Systems generates summary report with a default end and start date.
3. User inputs desired start date, end date, and columns to be included.